

FEDERAL ADVISORY COMMITTEE ACT
 CLEAN AIR ACT ADVISORY COMMITTEE
MOBILE SOURCES TECHNICAL REVIEW SUBCOMMITTEE

CO-CHAIRS: MICHAEL WALSH AND ROBERT SAWYER

DESIGNATED FEDERAL OFFICIAL: GREGORY GREEN

March 28, 2000

Dear Mobile Sources Technical Review Subcommittee Members, Workgroup Members and Interested Parties:

The next meetings of the Mobile Sources Technical Review Subcommittee and one of its workgroups are scheduled as follows:

Meeting Location and Sleeping Rooms Radisson Hotel Old Town Alexandria 901 N. Fairfax Street Alexandria, VA 22314 <i>Ph: (703) 683-6000; Fax: (703) 684-7782</i>	
Sleeping rooms: A block of rooms has been reserved. Mention that you will be attending the EPA meetings on the 11 th and 12 th to get the prevailing government rate. Note that the cutoff date is April 3.	
<i>Tuesday, April 11, 2000</i>	<i>Wednesday, April 12, 2000</i>
10:00am - 3:00pm	9:00am - 3:00pm
<u><i>On-Board Diagnostics Workgroup Meeting</i></u> Mtg. room location to be determined.	<u><i>Mobile Sources Technical Review Subcommittee Meeting</i></u> Mtg. room location to be determined.
<u><i>Technical Contact:</i></u> Ed Gardetto, Co-Chair, EPA Ph: 734/214-4322 gardetto.edward@epa.gov <u><i>Administrative Contacts:</i></u> Kim Derksen Ph: 734/214-4272 derksen.kimberly@epa.gov	<u><i>Technical Contact:</i></u> John T. White, Alternate DFO, EPA Ph: 734/214-4353 white.johnt@epa.gov <u><i>Administrative Contacts:</i></u> Mary Green Ph: 734/214-4411 green.mary@epa.gov
<i>Note: The Heavy-Duty Engines, Incentives, Phase II RFG, Air Toxics and Emissions Modeling Workgroups <u>will not</u> be meeting in conjunction with the full subcommittee meeting.</i>	

If you need further information on these meetings and/or are an eligible “invitational” (state/local governmental organization, academia, or a public interest group) workgroup traveler, please contact the administrative or technical contacts shown above.

MOBILE SOURCES TECHNICAL REVIEW SUBCOMMITTEE
QUARTERLY MEETING OF APRIL 12, 2000
(CONTINUED)

For your advance planning and review, a preliminary agenda for the Mobile Sources Technical Review Subcommittee is enclosed. If you have any questions, comments, or suggested revisions, please contact John White as soon as possible.

Hotel and Logistics Information For WG and Subcommittee Members

Hotel information and map are enclosed. The hotel is located near the Potomac River fewer than two miles south of National Airport. The address is 902 N. Fairfax Street, 22314. Their telephone number is (703) 683-6000. Blocks of sleeping rooms have been set aside for the nights of the 10th and 11th. Hotel rooms have been blocked at the prevailing government per diem rate. Travelers attending these meetings will be authorized to receive the government rate (\$118 per night); reservations should be made as soon as possible. When calling for reservations, tell them you will be attending the EPA meetings on 4/11 and/or 4/12 to get the government rate. More information on the hotel is available on the web at:
www.radisson.com

Note: the cut-off date for reservations at the government rate is April 3!

Travel Plans - Mobile Sources Technical Review Subcommittee

If you are an eligible "invitational" MSTRS member of a state or local organization, academic institution, or a public interest group, your travel will be handled by Mary Green, or other OTAQ administrative staff members located at the NVFEL-Ann Arbor. **If you plan to attend and are eligible for invitational travel, please return the enclosed travel request form as soon as possible.** Mary can also be reached by fax at 734/214-4053, or by email: green.mary@epa.gov

Arrangements for non-EPA funded travel are the responsibility of individual participants.

Sincerely yours,

Mary F. Green, FACA Management Officer
Mobile Sources Technical Review Subcommittee
Office of Transportation and Air Quality - Certification and Compliance Division
2000 Traverwood Drive
Ann Arbor MI 48105

Enclosures:

Map & hotel information

MSTRS & WG contact sheet

Preliminary agenda

Travel Request Form (subcommittee invitational "eligible" members only)

Draft Minutes - January 12 Subcommittee meeting (subcommittee members/alternates only. Others may download a copy from the MSTRS website at <http://transaq.ce.gatech.edu/epatac>)