

FEDERAL ADVISORY COMMITTEE ACT
CLEAN AIR ACT ADVISORY COMMITTEE
MOBILE SOURCES TECHNICAL REVIEW SUBCOMMITTEE

CO-CHAIRS: MICHAEL WALSH AND ROBERT SAWYER

DESIGNATED FEDERAL OFFICIAL: PHILIP LORANG

Draft AGENDA
MSTRS Quarterly Meeting
Wednesday, July 15, 1998
9:30am - 4:00pm

U.S. Environmental Protection Agency
National Vehicle and Fuel Emissions Laboratory
2000 Traverwood Drive (new office building just west of the lab)
Ann Arbor MI 48105

<u>Time</u>	<u>Length</u>	<u>Topic</u>	<u>Presenter</u>
8:30am	60 min	Pre-meeting activities <ul style="list-style-type: none">• Registration table open (please register as you arrive)• the meeting room is available for coordination and small talk	
9:30am	10 min	Welcome and introductions <ul style="list-style-type: none">• Introductions of members, guests and other attendees• Purpose of this meeting• Discussion and acceptance of the minutes from April 15• Review of today's agenda and consideration of any additions	Bob Sawyer and Mike Walsh, Co- Chairs, Margo Oge
9:40am	5 min	Administrative announcements <ul style="list-style-type: none">• General housekeeping items, e.g. schedule, breaks, protocols• Introduction of Ann Arbor support personnel• Resources available in the NVFEL Library• Identification of the handouts available today• 214-4xxx phone numbers for EPA-Ann Arbor now in place• (734) area code for Ann Arbor becomes final on July 24• Presentation of awards to the most prompt invited travelers• Reminder that requests to ICF must go through Jenny Criss to Paul Rasmussen• Update on appointment status of members• Update on recruiting for additional MSTRS members• Possible formation of a WG on chassis testing of in-use HD vehicles	Phil Lorang
9:45am	2 hrs	Topics related to Tier II [Glenn Passavant and/or Rick Rykowski of EPA will open with a presentation on the two relevant studies and provide a summary on the comments to date and their implications. <u>Other attendees are urged to provide their perspectives on this topic.</u> Contact John White by noon on Wednesday, July 8 for a place on the agenda.]	Various presenters
11:45am	60 min	Lunch (an on-site picnic is planned. No reservations are necessary. A group photo may be taken prior to the tour.)	

12:45pm	45 min	Tour of the EPA Laboratory (in preparation for presentation by the Lab Upgrades Workgroup)	Mike Sabourin
1:30pm	60 min	Summary of the draft final report and presentation of recommendations from the Lab Upgrades Workgroup	Workgroup Chairs
2:30pm	30 min	Presentation on OMS outreach activities and partnerships and the Transportation Air/ Quality Initiative	Lucie Audette, EPA
3:00pm	20 min	Presentation and discussion on the legal requirements which apply to "representative members." This will be a follow up to the document included in the agenda packet for the 4/15 meeting	Hale Hawbecker, EPA
3:20pm	10 min	Update on the MSTRS Web Site	Randy Guensler
	0 min*	Update: NAS/NRC Study to evaluate the MOBILE Model	Ray Wassel, NRC
	0 min*	Update on the CAAAC and its activities (including the meeting of 6/12 and the plans to recharter the committee beyond 11/15)	Paul Rasmussen, DFO of the CAAAC
	0 min*	Report from the Heavy-Duty Engines Workgroup	Glenn Passavant
	0 min*	Report from the Compliance Workgroup	Workgroup Chair
	0 min*	Report from the Incentives Workgroup	Workgroup Chairs
	0 min*	Report from the In-Use Deterioration and Modeling WGs	Workgroup Chairs
	0 min*	Report from the Phase II RFG Workgroup	Workgroup Chairs
	0 min*	Report from the OBD Workgroup	Workgroup Chairs
		* Given the amount of time needed to address Tier II topics and the presentation of the Lab Upgrades Workgroup, these reports are to be presented in writing. The documents should be no more than two pages and should be submitted in electronic form at least a week in advance of the meeting so that copies can be made and distributed at the meeting.	
3:30pm	30 min	Wrapup <ul style="list-style-type: none"> • Collection of questions and comments on the written reports • Any new business or announcements, e.g., highlights of the CAAAC meeting on 6/12. • Summary of assignments resulting from this meeting • Agreement on locations for upcoming MSTRS meetings: suggestions: 10/14/98 in Southern California (CARB lab, perhaps) and 1/13/99 in Washington, DC • Suggested agenda items for next time 	Phil Lorang, Bob Sawyer and Mike Walsh
4:00pm		Adjournment	

Note to each presenter: please ensure that 75 paper copies of your presentation are available at the meeting and that an electronic version has been delivered to John White for subsequent posting on the subcommittee's web site.

please respond with comments, questions, updates, etc. to:

John White, Alternate DFO
 U.S. Environmental Protection Agency
 Assessment and Modeling Division
 2000 Traverwood Drive, Ann Arbor MI 48105
 Telephone: (734) 214-4353, fax: (734) 214-4821, email: white.johnt@epa.gov

Additional Information:

The next meetings of the Mobile Sources Technical Review Subcommittee and several of its workgroups are scheduled as follows:

	<i>Tuesday, July 14</i>		<i>Wednesday, July 15</i>	<i>Thursday, July 16</i>
Name of Meeting:	Phase II RFG Workgroup 8am - 5pm	Incentives Workgroup 9am - 4pm	Full Subcommittee 9:30am - 4pm	On-Board Diagnostics Workgroup 9am - 4pm
EPA Contact:	Debbie Wood (202) 564-2429	Erik Herzog (734) 214-4487	John White (734) 214-4353	Ed Gardetto (734) 214-4322
EPA Support:	Faith Williams (202) 564-9403	Kim Derksen (734) 214-4472 Cornelia Woelders (734) 214-4259	Jenny Criss (734) 214-4518	Kim Derksen (734) 214-4472 Maryan Daley (734) 214-4476
Meeting Location:	Hyatt Regency-Crystal City 2799 Jefferson Davis Highway Arlington, VA 22202 (703) 418-1234	U.S. Environmental Protection Agency National Vehicle and Fuel Emissions Lab Office Building - Lobby Conference Rooms 2000 Traverwood Drive Ann Arbor, MI 48105 (734) 214-4200 Note: This address is our new office building which is adjacent to the laboratory facility at 2565 Plymouth Road.		
Sleeping rooms	Same location (see details below)	Holiday Inn - North Campus (see details below) Other nearby motels: Red Roof Inn, 3621 Plymouth Road (734) 996-5800 Hampton Inn - North, 2300 Green Road (734) 996-4444 plus, most major chains are represented in the Ann Arbor area		

Please note that the Heavy-Duty Engine Workgroup, Modeling Workgroup, In-Use Deterioration Workgroup, Vehicle Compliance Workgroup, and Lab Upgrade Workgroup will not be meeting in conjunction with the full subcommittee meeting.

Hotel Information/Logistics for the meetings in Ann Arbor

A block of sleeping rooms has been reserved at the Holiday Inn - North Campus, 3600 Plymouth Road, Ann Arbor, MI 48105, Ph: 734/769-9800 at the prevailing government per diem rate of \$75 per night (including taxes). The rooms are reserved under the name ICF/EPA and reservations should be made as soon as possible. A hotel shuttle is available to provide transportation to the lab from the hotel at approximately 9am and from the lab to the hotel at approximately 4pm. Of course, most travelers will have rental cars since there is a lack of public transportation from the airport to the hotel and ample parking is available both at the hotel and the lab. Enclosed you will find a map with directions to the hotel and the lab from Detroit Metropolitan Airport. (Take I-94 west to U.S. 23 north to Plymouth Road exit 41—location of Holiday Inn- N. Campus). The lab is located approximately 1 mile west of the hotel at the intersection of Plymouth Road and Traverwood Drive in Ann Arbor.

Note: as of July 1, all of the rooms in the block at the Holiday Inn have been assigned. There seems to be some vacancy at the Ypsilanti Marriott at Eagle Crest. It is on I-94 between Metro Airport and Ann Arbor, about 20 minutes from EPA. The phone number is (734) 487-2000.

Hotel Information/Logistics for the Phase II RFG Workgroup meeting in Washington on July 14

A block of sleeping rooms has been reserved at the hotel at approximately \$136 per night (actual subsistence) which is approximately \$10 over the prevailing government per diem rate of \$126 per night. Government invitational travelers attending this workgroup meeting will be authorized to receive actual subsistence to cover this difference due to a lack of available rooms in the Washington, DC area at the prevailing per diem rate. The rooms are reserved under the name ICF/EPA and reservations should be made as soon as possible. A hotel shuttle is available upon request from National Airport to the hotel. There are hotel courtesy phones at National airport near the baggage pickup area. The hotel is approximately 1-1/2 miles from the airport.

Travel Plans - Mobile Sources Technical Review Subcommittee Mtg.

If you are a subcommittee member (or alternate) and an eligible member of a state, academic, or public interest group, your travel to the Subcommittee meeting and Workgroup meeting in Ann Arbor will be handled by Jennifer Criss or other OMS-AMD administrative staff members located at the NVFEL-Ann Arbor. **If you plan to attend and are eligible for invitational travel but have not submitted your travel request form, please do so as soon as possible.** Jenny can be reached at the FACA Helpline at 734/214-4518, by fax at 734/214-7821 or by email: criss.jennifer@epa.gov

Travel Plans - Workgroup Members Meeting in Ann Arbor or Washington

Workgroup travel by non-Subcommittee members and member travel when the Workgroup meeting is not part of the same trip as the Subcommittee meeting are handled differently than in the paragraph above. In these cases, invitational travels will continue to be prepared by EPA's workgroups co-chairs' administrative staff members in their respective divisions in either Ann Arbor or Washington.

Arrangements for non-EPA funded travel are the responsibility of the individual participants.