

FEDERAL ADVISORY COMMITTEE ACT
CLEAN AIR ACT ADVISORY COMMITTEE
MOBILE SOURCES TECHNICAL REVIEW SUBCOMMITTEE

CO-CHAIRS: MICHAEL WALSH AND ROBERT SAWYER

DESIGNATED FEDERAL OFFICIAL: GREGORY GREEN

June 9, 2000

Dear Mobile Sources Technical Review Subcommittee Members and Other Interested Parties:

The next meetings of the Mobile Sources Technical Review Subcommittee and two of its workgroups are scheduled for July 11, 12 and 13 at the following location:

Holiday Inn Select
480 King Street
Alexandria, VA 22314
Phone: (703) 549-6080, Outside Virginia (800) 368-5047
Fax (703) 684-6508
www.oldtownhis.com

A block of sleeping rooms has been reserved for July 10, 11 and 12. Mention "EPA" as you make your reservations to obtain the prevailing government rate of \$118. Note that the **cut-off date for rooms at this rate is Monday, June 19**. This facility is in the center of Old Town Alexandria, a quaint collection of shops, restaurants and other attractions on the Potomac River. If you have ever considered bringing a spouse or other guests on your trip, this location will be a good one.

The hotel is located about three miles due south of Ronald Reagan National Airport. Maps are attached. It is easy walk or a short bus ride from the King Street station on the Metro. You may wish to visit the hotel's website shown above for details and more information.

All meetings are open to the public and advance registration is not required.

The schedule for the meetings is as follows:

Tues., 7/11, 1:00 - 4:00

Air Toxics Workgroup

<i>Technical Contact</i>	<i>Administrative Contact</i>	<i>Alternate Admin Contact</i>
Jean Marie Revelt, Co-Chair	Donna Hoover	Carol Connell
(734) 214-4822	(734) 214-4278	(734) 214-4349
revelt.jean-marie@epa.gov	hoover.donna@epa.gov	connell.carol@epa.gov

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Wed., 7/12, 9:00 - 3:15

Full Subcommittee Meeting

<i>Technical Contact</i>	<i>Administrative Contact</i>	<i>Alternate Admin Contact</i>
John White, Alternate. DFO	Mary Green	Delores Frank
(734) 214-4353	(734) 214-4411	(734) 214-4295
white.johnt@epa.gov	green.mary@epa.gov	frank.delores@epa.gov
http://transaq.ce.gatech.edu/epatac Help Line: (734) 214-4518 Fax: (734) 214-4053		

Thurs., 7/13, 10:00 - 3:00

OBD Workgroup

<i>Technical Contact</i>	<i>Administrative Contact</i>	<i>Alternate Admin Contact</i>
Ed Gardetto, Co-chair	Kim Derksen	Cornelia Woelders
(734) 214-4322	(734) 214-4272	(734) 214-4349
gardetto.edward@epa.gov	derksen.kimberly@epa.gov	woelders.cornelia@epa.gov

Note: The Phase II RFG, Heavy-Duty Engines, Incentives and Modeling Workgroups will not be meeting in conjunction with the July 12 meeting of the full Subcommittee.

Agendas for the individual meetings:

The theme for the upcoming Subcommittee meeting is “Modeling.” The draft agenda is enclosed and has been posted on the MSTRS website noted above. Agendas for the workgroup meetings may or may not be distributed or published in advance. Please check with the appropriate workgroup contact.

Travel Planning:

Arrangements for members or alternates qualifying as “invitational” travelers will be handled through EPA. I will support the Subcommittee. Prospective invitational travelers will receive some additional materials with this mailing. Eligible workgroup members should communicate with the appropriate administrative contact as listed above. Arrangements for non-EPA funded travel are the responsibility of individual attendees. In any case, please note that the cutoff date to ensure reservations for sleeping rooms at the government rate is Monday, June 19.

Additional ways to obtain information on the MSTRS and its work:

Website: The MSTRS website, hosted for us by Georgia Tech at <http://transaq.ce.gatech.edu/epatac> is the best central resource. It contains news of upcoming activities and documentation of past events.

Mailing List: An electronic database of members and interested parties is maintained to support the work of the Subcommittee and its workgroups. You are receiving this packet as a result of

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your listing in that database. Contact me to update or delete your listing. Other interested parties may contact me to be added.

Listserver: The latest means of communications is a "listserver." This computerized system allows us to broadcast email messages to subscribers. Individuals listed in the mailing list database who provided their email addresses to us were subscribed automatically and should have received the first edition during the week of June 5. Anyone else interested in the work of the Subcommittee is welcome to subscribe, as well. Here are the instructions:

- Prepare an email to: listserver@unixmail.rtpnc.epa.gov
- Leave the subject line blank (or type in a period if your mail program insists on a subject)
- In the body of the message, type:
subscribe mstrs emailaddress firstname lastname
(the subscriber should insert his or her own emailaddress, firstname and lastname, of course)
- Send the message.

Within a day, the new subscriber should receive a confirmation message and some additional information by email.

I hope you find this information useful in your consideration of whether to attend the July meetings. If you have any questions or require further information, please contact me or one of the individuals listed above.

Sincerely,

//signed June 9//

Mary F. Green
FACA Management Officer
Mobile Sources Technical Review Subcommittee
EPA Office of Transportation and Air Quality
2000 Traverwood Drive
Ann Arbor MI 48105

Enclosures:

Draft agenda

Travel Request Form (only for eligible invitational travelers to the Subcommittee meeting)

Draft Minutes - April 12 Subcommittee meeting (subcommittee members/alternates only)

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